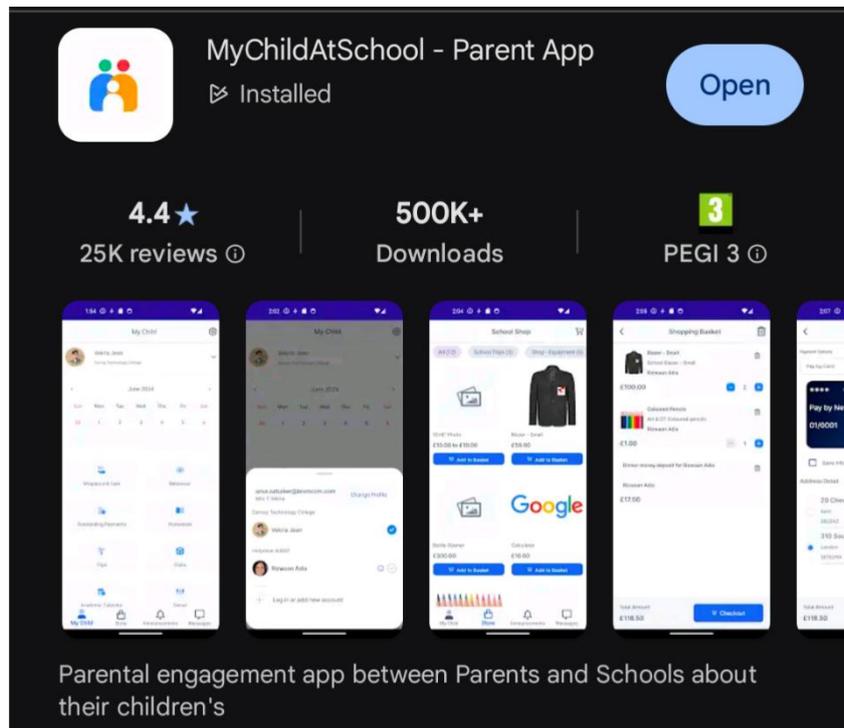


How to sign up to the Bromcom MyChildAtSchool app

The MyChildAtSchool app can be downloaded from either the Apple iStore or Google Play Store.



Parents can access the **Parent Login** screen in two ways:

1. From within the web browser type www.mychildatschool.com, this will open the **Parent Login** screen.
2. From the **MyChildAtSchool** mobile phone app, this will open the **Parent Login** screen.

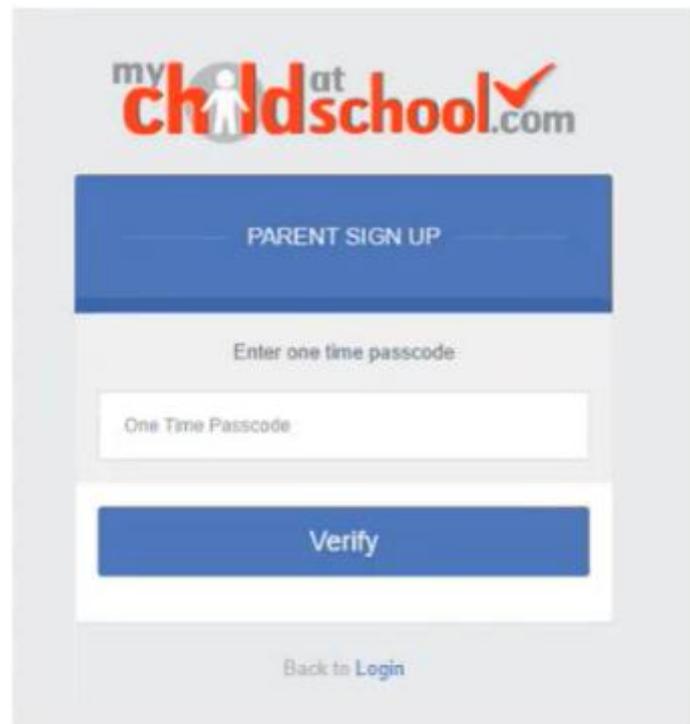
Once in the **Parent Login** screen parents should follow these steps:

- Click on the **Sign Up** link in the Parent Login screen.
- Enter the School ID: **16660**.
- Select the school from the list in the dropdown.
- Click **Continue**.
- Enter the email address that the school has on record for you.
- Click **Sign Up**.

Parents will see the message *'To complete your registration, we have sent an email to the email address you provided. Please access your email and follow the steps to create your password'*.

Parents will receive an email from **MyChildAtSchool** with a link to a **one-time passcode**.

- Click on the **link** for the one-time passcode.
- Enter the one-time passcode.
- Click **Verify**.



The image shows a screenshot of the MyChildAtSchool.com website's parent sign-up verification page. At the top, the logo for 'my child at school.com' is displayed in red and black. Below the logo is a blue button labeled 'PARENT SIGN UP'. Underneath this button, the text 'Enter one time passcode' is centered. Below the text is a white input field with the placeholder text 'One Time Passcode'. Below the input field is a blue button labeled 'Verify'. At the bottom of the page, there is a link that says 'Back to Login'.

As soon as the **one-time passcode** has been verified, parents will be prompted to enter a **password**. This must include numbers, letters, and a special character.

- **Enter a password.**
- **Confirm the password.**
- Click **Create Password**.

my child at school.com

CREATE YOUR PASSWORD

Enter Password

Confirm Password

Create Password

[Back to Sign in](#)

Once the password has been created, parents can login from within the web browser and type www.mychildatschool.com, or access the **MyChildAtSchool** mobile phone app, this will open the **Parent Login** screen.

Note: Parents should contact the school if they receive the message below:

- *'Email address invalid. Please contact the school to gain access to your child's account.'*
- It is likely the school does not have the email address you are trying to sign up with, or you are not marked as having parental responsibility.

To log in, parents should go back to the login screen:

- Enter your email address and password to sign into your account.
- Use Forgot Password if you have forgotten your password.